

Property Committee Meeting Minutes

October 14, 2011, 8:30 a.m.

Room A231

The meeting was called to order by Chairman Renner at 8:06 a.m. The meeting was properly announced. Present: Renner, Allen, Djumadi, Miller and Kotlowski. Also present: Casebeer, Gadow and Thurber from Altmann's, Price, Larson, Hamman, Wollin, Beckman, Green, Dostal, Gordon, Albert, Morrow and Berg.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Zander from Treasurer's department provided sealed bids for tax deed property. Renner opened sealed bids. Greg Powell offered \$4002 for parcel 8 in Lake Camelot. Kristina Paweleck offered \$4100 for same parcel. Motioned by Allen/Kotlowski to accept Paweleck offer for \$4100. Motion carried by unanimous voice vote.

Discussion on bulletproof glass for sheriff's department: Wollin provided estimates, \$6,600, 6,491 and \$6,354. Then explained there is money in capital improvement account this year for adding a door in the hall for about \$5000. They requested to abandon that project as it wouldn't be a benefit and would not add security to the facility. They would like support to utilize the money from the door project and jail assessment account to pay for bullet proof glass. Green said on September 6th, she understood they could go forward with the project if they found money elsewhere.

Renner had issues with this concept. There are other departments such as the DA office that are looking for safety glass. Wollin respects the need for security in any department. Wollin explained that individuals are ordered to turn in weapons and that person at the front counter doesn't have a bullet proof vest, no gun, and no level of protection. They deal with emotionally disturbed individuals that are ordered to come in and turn in a fire arm. The administrative staff has been threatened. The question of where the guns were stored came up. Wollin reported of a second locker 3 – 4 feet wide with a double door. The number of threats and the type of action taken was asked by Djumadi. Wollin indicated there were threats. Wollin went on to say they intended on keeping materials from the window that could be used in the DA's entry area to defer cost. Hamman questioned this as it probably won't fit or be the right dimensions. Djumadi is not in favor of the project or spending the \$5,000. Green indicated the additional money is not levy money and was carryover funds. Djumadi was not in favor of taking funds from the carryover.

Motioned by Allen/Miller to approve bulletproof glass in sheriff's department.

Renner asked Albert if he could abstain. Albert indicated it would be the preference that he vote and more favorable to vote. Motion failed by roll call votes, 2 yes, 3 no. Voting no; Renner, Djumadi and Kotlowski.

Motioned by Allen/Kotlowski to approve minutes for September 6, 14, 15, 20, 2011. Motion carried by unanimous voice vote.

Gordon went over the handout on project expenses related to the project. Identifying the roof and heating as the two biggest parts of the project. Gordon spoke of the additional costs associated to the lateral bracing and insulation. Gordon explained the addition cost for the bracing. He indicated that there were some items that hadn't went through the appropriate

approval processes. He questioned why they were acted on some of which took place while he was on vacation. He realized that the items were pretty important. Hamman referenced an email indicating this was something that Gordon had gave authorization to move forward on and wasn't trying to place blame on anyone.

Renner questioned why Roofing Consultants recommendation wasn't included in the original bid. There was addition cost of \$17,606 which was approved. The roofing Specialist didn't even suggest anything at the time. Gordon didn't know. Renner didn't find it necessary to go over each and every invoice as the committee had already reviewed them and understood where they were financially. He requested to continue discussing options moving forward.

Allen had three concerns. He'd like for everyone to get together and determine what needed to be done and to include Larson in the meeting. Renner would like to wait until Community Center is done. Djumadi said the committee already knew what they wanted done and wanted to know what was going to be done to save money. Allen wants the pros and cons.

Hamman reported on 12 rafter braces need to be repaired at the Health and Human Services building, 6.5 hours plus materials, HVAC furnace is in place but not hooked up as they discover it would be in the way of the fiber optic and phone terminals. The duct work could be moved in lieu of moving the fiber optic. There are concerns that there are several proper vents on west side of community center that missing. Renner said that they needed to make sure Dawn was involved with the fiber optics, phone and computer room portion of the meeting. Price said they would. The casework and card reading are on hold per Djumadi.

Matt Bremer present at 9:25 a.m.

It was determined that Hamman, Price, Thurber, Gadow and Larson would meet on the 25th however Larson would not be able to attend. They consider several different dates and decided to discuss a time and date later.

Gordon indicated he had give heat load information to Justin the mechanical engineer from Ayres that a split system costs a couple thousand dollars.

Allen questioned the total amount of \$24,657.17. There were questions regarding the insurance payment. Larson indicated the payment had been received but wasn't sure of the amount. Price had no information. Casebeer indicated to disregard all the numbers and that \$727 would be the saving. Gordon questioned Casebeer's figures, but there were no definite figures determined.

Casebeer reported that the insurance company had been in contact with her and had been calling for information on changes, costs to reflect only damage for vehicle. Casebeer referenced a dollar amount of approximately \$11,000 for repairs related to that incident that was reported to Crawford Company. Trena will contact Bays when she returns to see what is happening with the insurance claim.

Gordon indicated that there would be focus on energy money coming in. Hamman questioned if it was to be in the form of a credit or a check. Gordon indicated it would be in the form of a check.

Set date for airport storage/facility tour to 10:30 a.m. October 19th.

Motioned by Allen/Kotlowski to deviate to the non metallic mining reclamation plan. Motion carried by unanimous voice vote.

County Trunk J and 11th Ave. - discussion related to a conditional use permit took place. This will go on October 26th before the Planning & Zoning committee for approval. Reclamation plan usually has 30 days for public to review. Morrow and Dostal are requesting a waiver to start process sooner. Allen said it is projected to be 17 feet deep in the center. Allen asked where the water would go, the two retention ponds, to wet lands, the Friendship pond. MSA helped with design. There was talk about 5.5 acres on the west side of town and ways to resolve issues if necessary. Allen wanted an explanation of clay runoff. It was stated that the DNR takes care of issues with overrun of clay. Managed forest crop land is on each side. Albert informed the committee that he had met with Morrow and Dostal informally on this matter in the hallway. He told them to take this back to committee. He had not formally reviewed any of the paperwork, this was the first he'd seen any paper or the letter requesting the waiver. He also said that the permit/conditional use was not granted yet. Planning and Zoning needed to rule on this matter.

Bremer said he had oversight on the non metallic ordinance. He spoke of operations, reclamation, and NR135. He addressed the public information hearing and that it must be offered to adjacent property owners within 300 feet of the sight. He explained he had not completed the review of the plan. He indicated he would waive the 30 day period if the adjacent property owners signed the waiver.

Dostal said that six land owners received letters and had no objections. He informed the committee that the Public Hearing notice had not run in the newspaper two weeks prior to the hearing which caused the reason for their request.

Allen excused at 10:00 a.m.

Motioned by Miller/Kotlowski to table further discussion on the non metallic mining waiver until October 19th. Bremer will look over the plan and then the committee can make an informed decision. Motion carried by unanimous voice vote.

Recess: Motioned by Djumadi/Miller to take a break at 10:05 a.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order at 10:26 a.m. All present. Excused, Allen.

Discussion on Microfilm reader will be placed on the next meeting agenda.

Discussion on resolution to establish a new non-lapsing account for Administration of Henning Estate Bequest to Adams County Community Center took place. Albert explains that 5% goes to Community Center. Motioned by Kotlowski/Djumadi to approve resolution and forward to County Board. Motion carried by unanimous voice vote.

Albert informed the committee about the Concealed Weapon Carry Ordinance. Miller questioned line #94-100 section 3 d. Motioned by Miller/Djumadi to remove 3d lines 94-100 in its entirety, allowing any other changes that may be non-substantive. Motion carried by

unanimous voice vote. Motioned by Miller/Kotlowski to forward the Concealed Weapon Carry Ordinance as amended to the county board. Motion carried by unanimous voice vote.

Discussion on snowplowing contracts took place.

Motioned by Miller/Djumadi to accept Hintz proposal for 3 years, continuing at the same fee as 2010 with a 90 day clause that the county could terminate. Motion carried by unanimous voice vote.

Hamman will get in touch with Kierstyn to see if he is willing to provide snowplowing services at Health and Human Service and what he would charge.

Add snowplowing on October 19th agenda.

Allen present at 12:01 p.m.

Allen reported that he had a discussion with Inspector Jackson regarding the \$2,295.00 permit fee charged by the Village to Altmann. They will be responsible for the charge. At this point Jackson will not lower the fee and there doesn't seem to be any animosity over the charges.

Hamman indicated the draw from Altmann for \$218,894.25 was approved by Ayres. Invoices, material purchases, and professional services were reviewed.

Motioned by Kotlowski/Djumadi to approve invoices contingent on Hamman's final review and discussion with contractors and to only bring back any concerns on the October 19th. Motion carried by unanimous voice vote.

Motioned by Allen/Djumadi to pay Altmann \$21,894.25. Motion carried by unanimous voice vote.

Motioned by Miller/Kotlowski to pay Ayres \$2,295.00. Motion carried by unanimous voice vote.

Next regular meeting will be November 7 at 9:00 a.m.

Motioned by Miller/Allen to adjourn at 12:26 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi, County Clerk
Recording Secretary